

ADMISSION FORM

Please Affix
Photograph

Date:- _____
Course: - _____

I Personal Information

Name of the Candidate: - _____
First name Middle Name Surname

Date of Birth:- _____ Nationality _____ Gender: Male [] Female []
(dd/mm/yy)

Passport No. _____ Date of Expiry _____ Place of Issue _____

Father's Name: _____ Marital Status _____

II Contact Information

Address for Correspondence: _____

Permanent Address: _____

Email: _____

Telephone: _____ Mobile: _____

III Academic details

Name of Examination	Year	% Aggregate	Stream	Name of Institution	Board
Higher Secondary(10+2)					
Secondary (Class 10)					

Details of Work Experience (if any) _____

Achievements and Awards _____

IV Source of Information

Advertisements <input type="checkbox"/>	Search Engine <input type="checkbox"/>	Website <input type="checkbox"/>
Fair/College Campaign <input type="checkbox"/>	Recommendations/Referral (Please specify) _____	

VI Terms and Conditions of admission

1. Applicants need to submit this admission form with Rupees 100/- only. (Cash)
2. Final admission is subject to the student's procuring the clearance certificate in the qualifying examination.
3. The admission of a candidate may stand cancelled if the documents submitted are found to be false or incorrect.
4. KIM reserves the right of merger of courses in the academic interest of the students. If there is insufficient number of admissions in a particular course of any group, the students will be transferred to the other group having sufficient number of students.
5. If a candidate is found indulging in drug abuse, violence or improper behaviour and who does not adhere to the rules and regulations as are relevant from time to time, he / she may be rusticated depending on the recommendations of the disciplinary committee.
6. KIM has taken due and reasonable care in obtaining the university off campus / learning centre status from the concerned university (national & international). However KIM shall be bound to change laws / Government policy/ judicial ruling affecting its status as such. It shall have no liability in such an event.
7. In case a student withdraws from institute on his / her volition before commencement of session, KIM shall refund total fees paid, after deducting Rs.1000 /- for administrative expenses.
8. KIM reserves its right to revise the fee structure.
9. A student will be allowed to attend the semester classes only after payment of the prescribed fee for that semester on/before the specific due date as per KIM schedule of fee.
10. In case a student fails to pay his dues or cause damage to college property, the college is liable to deduct necessary amount from the admission caution deposit. KIM does not accept responsibility and expressly excludes all liability that may result from any loss, damage, or injury caused to a student or to his/her property.
11. The refundable admission caution deposit fees shall be refunded on production of No Dues Certificate issued by the Director.
12. The conditions laid herein are binding on the candidate and admission to KIM is on his / her own free will and consent and at his / her own risk.
13. Activities that have the effect or intention of interfering with education, pursuit of knowledge or fair evaluation of a student's performance are prohibited.
14. All disputes / claim of any kind are subject to the jurisdiction of the courts in Kolkata.
15. KIM has the right to use the photograph and profile of any student in various communications and publicity.

V Declaration

I have read and understood and do hereby give my consent to the terms & conditions for admission which are given in the admission form.

Date:-_____ Place: _____ Signature_____